



Upper Saddle River Board of Education

395 West Saddle River Road
Upper Saddle River, NJ 07458

Mrs. Susan Gandara
Mrs. Erin Ginsberg
Mrs. MaryAnn Gray
Mr. Mark Mehegan
Mr. Stephen Quagliani
Dr. David Verducci
Mrs. Joy Wenberg

January 6, 2025
Regular Meeting – Following the 7:00 p.m. Reorganization Meeting
Cavallini Media Center
392 West Saddle River Road

AGENDA

This is a regular meeting of the Upper Saddle River Board of Education and appropriate notice has been provided to the designated newspapers, the Borough Clerk and all interested parties requesting such notice.

Two opportunities are provided at this meeting for citizens to make comments. The Board values and welcomes comments and opinions from the residents of Upper Saddle River as long as remarks are not personal or discourteous. Public comment allows the Board to listen to community members and to hear their opinions on school policy and operations.

Upon being recognized, persons wishing to speak should stand and identify themselves by name and address; the speaker should direct his/her remarks to the presiding officer. Comments shall be limited to school-related issues and each speaker will limit his/her remarks to three minutes. If personal or discourteous statements are made, the presiding officer shall require the speaker to stop. If, in the judgment of the presiding officer, the total time devoted to public comment becomes excessive, the presiding officer may indicate the Board has time for one more speaker and will so notify the public.

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| I. | Call to order and roll call | Board President |
| II. | Flag salute and Pledge of Allegiance | Board President |
| III. | Opening statement by presiding officer | Board President |
| IV. | REPORTS | |
| A. | Superintendent's Report | Dr. Schoen |
| B. | Board Secretary's Report | Mrs. Imbasciani |
| C. | Board President's Report | Board President |
| D. | Student Representative's Report | Miss Zoya Batla |
| E. | USREF Report | Mrs. Tedd |
| F. | USRPTO Report | Mrs. McGovern |
| V. | PUBLIC COMMENT (for Agenda Items only) | |
| VI. | PERSONNEL | Dr. Schoen |

This motion will be one motion that encompasses items A through E and will be voted on at this meeting.
This motion has been recommended for approval by the Superintendent.

A. Job Descriptions

1. School Physician (New)

B. Resignations

1. Accept the resignation of Scott Kirsch, Head Custodian at Reynolds and Bogert Schools, effective February 1, 2025.
2. Accept the resignation for the purpose of retirement of Helen Rockwell, Art Teacher at Reynolds School, effective July 1, 2025.
3. Accept the resignation of Joseph Spero, long term English Teacher leave replacement at Cavallini Middle School, effective February 3, 2025.

C. Leaves

1. Approve an extended unpaid medical leave of absence for Employee #0755, effective January 8, 2025 through March 4, 2025.
2. Approve a paid disability leave, unpaid Family and Medical Leave, and Contractual Leave for Employee #1321, effective on or about March 10, 2025 through June 30, 2026.

D. Appointments

1. Appoint James D'Arecca to the position of per diem Physical Education/Health leave replacement teacher at Cavallini Middle School, effective on or about January 17, 2025 through approximately March 28, 2025, subject to the receipt of the required NJDOE teaching certificate.
2. Extend the appointment of Kimberly Darquea to the position of long term, per diem Paraprofessional leave replacement at Reynolds School, effective on January 8, 2025 through approximately March 4, 2025.
3. Appoint Daniel Loesner to the position of Custodian at Reynolds and Bogert Schools, Step 7, prorated, plus maintenance and grounds keeper stipends, prorated, effective on or about February 1, 2025, subject to the satisfactory completion of the criminal history records check required by law.
4. *Rescind the following appointment approved at the September 16, 2024 Board of Education Meeting:*
Appoint Ashley Schumacher to the position of long term 5th Grade Classroom Teacher, MA, Step 1, effective September 1, 2024 through June 30, 2025, subject to the satisfactory completion of the criminal history records check required by law.
5. Appoint Ashley Schumacher to the position of long term 5th Grade Classroom Teacher, MA, Step 1, prorated, effective September 1, 2024 through January 6, 2025.
6. Appoint Ashley Schumacher to the position of 5th Grade Classroom Teacher, MA, Step 1, prorated, effective January 7, 2025.

7. Approve the following staff member for the positions listed below for the 2024/25 school year, effective February 1, 2025:

HEAD CUSTODIAN		STIPEND
Reynolds	Eric Smith	\$3,600.00 (prorated)
Bogert	Eric Smith	\$3,600.00 (prorated)

8. Approve the following staff members for the positions listed below for the 2024/25 school year:

COACHES		STIPEND
Cavallini Fitness Program	Julia Thomas	\$3,000.00
Cavallini Fitness Program	James D'Arecca	\$1,500.00
“ (Split)	Brian Walis	\$1,500.00
ADVISORS		STIPEND
CTV Morning Advisor (Level A)	Kristen Nicholas	\$825.00
“ (Split)	Erica Stearns	\$825.00
Cavallini Assistant Musical Director	Suzanne Mohan	\$1,500.00
Lunch Duty		
Cavallini	Elizabeth McGuire	\$22/per day

E. Substitutes/Consultants/Volunteers

1. Approve Angela Manrique as a substitute teacher/paraprofessional for the 2024/25 school year, subject to the satisfactory completion of the criminal history records check required by law. Ms. Manrique holds a NJ School Counselor certificate.
2. Approve Suzanne Mohan as substitute teacher/paraprofessional for the 2024/25 school year, subject to the satisfactory completion of the criminal history records check required by law. Ms. Mohan's NJ Substitute Teaching certificate is pending.

VII. FINANCE

Mrs. Imbasciani

This motion will be one motion which encompasses Items A through E will be voted on at this meeting. This motion has been recommended for approval by the Superintendent.

A. Approve the Minutes of Board Meetings:

December 9, 2024, December 16, 2024 and December 20, 2024

B. Approve the Bills List for December 2024 as follows:

10	General Current Expense	\$84,394.63
11	General Current Expense	\$2,547,117.60
20	Special Revenue Funds	\$27,988.34
30	Capital Projects Funds	\$97,852.02
60	Enterprise Fund	\$23,829.29
	Total	\$2,781,181.88

C. Approve the Transfers for December 2024.

D. Approve the Board Secretary and Treasurer's Reports dated December 2024 and to certify that after review of these reports and upon consultation with appropriate district officials, as to the best of our knowledge, no major account or fund has been over expended in violation of NJAC 6A:23-2.11 and that sufficient funds are available to meet the district's financial obligation for the remainder of the year.

E. Approve the following Travel Expenses:

Program Name	Date	Employee	Registration Fee	Travel Cost
Conquer Math Workshop Pompton Plains, NJ	January 31, 2025	Samantha Chajkowsky	\$190.00	\$0.00
NJMEA Convention Atlantic City, NJ	February 20-21, 2025	Maximus Tripodi	\$200.00	\$0.00
Hot Issues in Artificial Intelligence, Schools, and the Law: 2024-2025 Virtual Workshop	February 6, 2025	Daniel Cazes	\$125.00	\$0.00

VIII. **PUBLIC COMMENT**

IX. **ADJOURNMENT**

Board President